AGENDA REQUEST

AGENDA HEADING: Board Appointments

COMMISSION MEETING DATE: June 3, 2019

AGENDA ITEM NO: V.1.

BY City Auditor and Clerk Shayla Griggs Interim City Auditor and Clerk Griggs

Originating Department Department Head Presenter

SUBJECT:
Appointment Re: Board of Adjustment

COMMISSION PRIORITIES:
Business Requirement

EXPLANATION:
The terms of Ms. Pandora Seibert and Mr. Calvin Bryant expired in December 2018. Ms. Seibert is not seeking re-appointment. Mr. Bryant is not eligible for re-appointment. Both have continued to serve until replacement members can be appointed. One new application has been received, please see attached application.

ADMINISTRATION'S RECOMMENDATION:
N.A.

APPROVAL SUMMARY:

<table>
<thead>
<tr>
<th>Approval</th>
<th>Required</th>
<th>Date Completed</th>
<th>Completed By</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Auditor and Clerk Approval</td>
<td>Y</td>
<td>05/21/2019</td>
<td>Shayla Griggs</td>
<td>APPROVED</td>
</tr>
</tbody>
</table>
AGENDA REQUEST

ADDITIONAL EXPLANATION:

ADDITIONAL ADMIN RECOMMENDATION:

FUNDING SOURCE:                       AMOUNT:

HOUSING IMPACT (Per House):             NEW CONSTRUCTION:  REHABILITATION:

$ 0                                      $ 0

SUPPORT DEPARTMENTS:

Development Services - Timothy Litchet  City Attorney - Robert Fournier

AGENDA DISPOSITION

COMMISSION ACTION:
Final Action Motion: ____________________________

Motion By: ____________________________ Second By: ____________________________

Vote: ____________________________
BOARD OF ADJUSTMENT

Establishment:

Article III, Division 3, Zoning Code

Chapter 2, Article V, Division 1, Sarasota City Code (1986)

Board Membership - Qualifications and Other Requirements:

a) The membership of the Board shall consist of persons who possess the technical, professional, financial, business or administrative skills necessary to accomplish the work of the board. Board membership shall include some persons who represent the community-at-large when appropriate.

b) Unless provided otherwise, the Board shall include persons who reside within the City, unless business qualifications or a special expertise warrants an exception to the residency/property ownership criteria.

c) Members should have reputations for integrity and community service, as well as have demonstrated an interest in the type of activity pertaining to the purpose of the Board. Members should also be representative of the community-at-large and reflect the racial, ethnic and cultural makeup of the community.

d) Financial Disclosure Forms are required by State law.

e) The City Commission makes appointments from submitted applications.

f) No person shall serve on more than one Board simultaneously unless special board membership requirements, pertaining to special qualifications of members, warrant an exception.

g) Board members shall be appointed for a three-year term. Terms of service shall be staggered. No person shall serve more than two full consecutive terms on any one Board. Members shall continue to serve until a replacement has been appointed. After a one-year period of non-membership, a person shall become eligible for reappointment to a Board on which that person previously served.

h) Board members shall automatically be removed from membership for failure to attend three successive meetings, excluding workshop meetings, or at such time that the member's absences exceed 25% of all scheduled meetings (including workshop meetings), in a given year if the absence has not been approved by the Board, in advance, for good cause shown. Members failing to attend a meeting during at least
75% of the time the meeting is in session shall be considered not to have attended the meeting.

i) The Board of Adjustment consists of five members.

j) The Board shall hold one regularly scheduled meeting each month on a day to be determined by the Board, which is the last Wednesday of each month, at 1:30 P.M., in the City Commission Chambers.

Number of Members:
Five

Meetings:
Meetings occur the last Wednesday of each month, at 1:30 P.M., in the City Commission Chambers.

Contact Person:
Gretchen Schneider
Phone Number: 954-4156 Ext. 4355
BOARD OF ADJUSTMENT MEMBER LIST

Department Contact: Gretchen Schneider, 954-4156 Ext. 4355

Seat No. | Name | Address | Phone Number | Seat Req. | Original Appointment | First Reappointment | Expiration Date | Eligibility |
---|---|---|---|---|---|---|---|---|
BA1 | Herb Ruderman | 800 N Tamiami Trail, Unit 406, Sarasota, FL 34236 | 941-366-3048 | None | 07/16/2018 | | 06/00/2021 | Eligible for reappointment |
BA2 | Alan M. Freedman | 800 North Tamiami Trail, No. 807, Sarasota, FL 34236 | 487-7707 | None | 07/21/2014 | 06/05/2017 | 06/00/2020 | NOT Eligible for reappointment |
BA3 | Pandora Seibert | 1703 Alta Vista St, Sarasota, FL 34236 | 350-1583 | None | 12/07/2015 | | 12/00/2018 | Eligible for Reappointment |
BA4 | Paul Israelson | 200 Cocoanut Avenue #5, Sarasota, FL 34236 | (941)952-9081 | None | 06/01/2015 | 07/26/2018 | 06/00/2021 | NOT Eligible for reappointment |
BA5 | Calvin Bryant | 1720 32nd Street, Sarasota, FL 34234 | 879-4442 | None | 02/04/2013 | 12/07/2013 | 12/00/2018 | NOT Eligible for reappointment |
A new entry to a form/survey has been submitted.

Form Name: Advisory Board Application
Date & Time: 05/06/2019 2:55 PM
Response #: 47
Submitter ID: 437
IP address: 172.24.96.112
Time to complete: 17 min., 9 sec.

Survey Details

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Applicant Information.
Please fill in all areas completely.

Full Name:
Edward A. D'Agostino

Home Address:
800 N Tamiami Trail #512

City, State:
Sarasota, FLORIDA

Zip Code:
34236

Phone Number:
(781) 462-7433

Email address:
Edward.dagostino@comcast.net

Choose Board you are applying for:
(o) Board of Adjustment

Current member seeking re-appointment?
(o) No
Position applied for (if specific seat requirement):
Board of Adjustment

City Resident:
(o) Yes

City Voting District:
(o) 2

Are you currently serving on a City Board, if so please list the board?
No

Do you own property within the City of Sarasota?
(o) No

If yes, list address:
Not answered

Have you ever been convicted or pled no contest to a felony or misdemeanor offense?
(o) No

If yes, explain:
Not answered

Education & Experience (please provide as much detail as possible):
Massachusetts College of Pharmacy, Boston, MA 1968 5 year pharmacy curriculum

Civic Organizations & Involvement:
None at this time

Why do you desire to serve on the above board? (please list special qualifications):
I just retired to Sarasota, trying to get involved in the community. I thought my business and experience would be of service to the city. I thought my background is 

I understand that if appointed, I will serve on the above board without compensation and at the pleasure of the City Commission.

I hereby acknowledge that if appointed I will be assigned a city provided e-mail account. I understand and accept that, in accordance with City policy as stated in RESOLUTION NO. 10R-2187, all e-mail correspondence related to the business of the Advisory Board to which I am appointed must be conducted on a city issued e-mail account.

Please Note:
Membership on the following boards require that an annual Financial Disclosure Form be filed on or before July 1st of each year with the Supervisor of Elections in the county of residence: Board of Adjustments, Building Board of Rules & Appeals, Planning Board/Local Planning Agency, General Employees Pension Board of Trustees, Firefighters Pension Board of Trustees and Police Officers Pension Board of Trustees.

Applicants for board appointments are reminded of the provisions of the Florida Statutes applicable to conflicts of interest. All board applications are retained for one (1) year after the date of application. A new application will be required at that time for applications to remain active. It is the applicant's responsibility to assure applications remain
active. Attendance is important and board members are automatically removed from the board should their absences exceed 25% of all scheduled meetings, including workshops, in a given year unless the board, by majority vote plus one (1) waives an absence.

Please direct any questions relative to Financial Disclosure and Conflict of Interest to the City Auditor and Clerk, telephone number (941) 954-4160.

Submitted by:
Edward A. D'Agostino

On this date:
05/06/2019

By Submitting, I accept to all the terms and conditions.

Thank you,
City of Sarasota

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.
May 7, 2019

Mr. Edward A. D’Agostino
800 N Tamiami Trail, #512
Sarasota, FL 34236

Subject: Application for Board of Adjustment

Dear Mr. D’Agostino:

Thank you for your application for a position on the Board of Adjustment. Appointments to the City Advisory Boards are made by the City Commission. City Commissioners have expressed an interest in meeting with applicants for Advisory Boards prior to selection of an applicant for the Board. If you would like to meet with Commissioners prior to selection of an applicant for the Board, please call the City Commission Office at (941) 954-4115 to schedule an appointment. The Commission liaison may also contact you directly to schedule an appointment.

Appointments for the Board of Adjustment will be placed on a future City Commission agenda, and you will be notified if you are appointed by the City Commission. Should you not be chosen, your application will remain active for a period of one year. If another position becomes available on the Board of Adjustment, you will be contacted to determine your continued interest for further consideration by the City Commission.

City Advisory Boards are an integral part of citizen participation in local government and an important asset to the City. Your interest in serving on a City Advisory Board is greatly appreciated. Should you need additional information or if I may be of assistance, please feel free to contact me at (941) 954-4169.

Sincerely,

Shayla Griggs
Interim City Auditor and Clerk

SG/lr

File

c: City Commission (with attachment)
City Manager (with attachment)
City Attorney (with attachment)
Department Director (with attachment)
Commission Liaison (with attachment)