AGENDA REQUEST

AGENDA HEADING: Board Appointments

COMMISSION MEETING DATE: June 3, 2019

AGENDA ITEM NO: V.2.

BY City Auditor and Clerk

Shayla Griggs

Interim City Auditor and Clerk Griggs

Department Head

Presenter

SUBJECT:

Appointment Re: Board of Rules and Appeals

COMMISSION PRIORITIES:

Business Requirement

EXPLANATION:

The term of Mr. David Parrish expires June 2019. Mr. Parrish currently holds the seat designated for a licensed electrical contractor. Mr. Parrish is eligible for re-appointment and has expressed interest in being re-appointed by submitting an application to the Office of the City Auditor and Clerk. Please see attached application.

In addition, four vacancies currently exist on the Board of Rules and Appeals as follows: one seat for a licensed mechanical contractor, one seat for a licensed fire sprinkler contractor, and two seats for consumer representatives who are not, and never have been a member or practitioner of a profession regulated by the board or a member of any closely related profession. These positions will continue to be advertised.

ADMINISTRATION'S RECOMMENDATION:

N.A.

APPROVAL SUMMARY:

<table>
<thead>
<tr>
<th>Approval</th>
<th>Required</th>
<th>Date Completed</th>
<th>Completed By</th>
<th>Status</th>
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<tbody>
<tr>
<td>City Auditor and Clerk Approval</td>
<td>Y</td>
<td>05/21/2019</td>
<td>Shayla Griggs</td>
<td>APPROVED</td>
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### AGENDA REQUEST

**ADDITIONAL EXPLANATION:**

<table>
<thead>
<tr>
<th>SUPPORT DEPARTMENTS:</th>
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<tbody>
<tr>
<td>City Auditor and Clerk - Shayla Griggs</td>
<td>Development Services - Timothy Litchet</td>
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<tr>
<td>City Attorney - Robert Fournier</td>
<td>City Manager - Thomas Barwin</td>
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**FUNDING SOURCE:**

<table>
<thead>
<tr>
<th>HOUSING IMPACT (Per House):</th>
<th>NEW CONSTRUCTION:</th>
<th>REHABILITATION:</th>
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<td>$0</td>
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**COMMISSION ACTION:**

Final Action Motion: 

Motion By: 

Second By:

Vote:

2
BOARD OF RULES AND APPEALS

Establishment:

Chapter 2, Article V, Division 1; Chapter 11, Article III, Sarasota City Code (1986)

Amended by Ordinances No. 97-3990, to consolidate the Building, Fire, Electrical, Mechanical, and Plumbing Boards of Rules and Appeals into one board made up of nine members from various disciplines.

Amended by Ordinance No. 02-4378, to add additional members to bring membership to 13 and modify membership qualifications.

Board Membership - Qualifications and Other Requirements:

a) The members shall consist of the following:

- one member - licensed architect
- one member - licensed engineer
- one member - licensed mechanical contractor
- one member - licensed general or building contractor
- one member - licensed fire sprinkler contractor
- one member - licensed fire alarm contractor
- one member - licensed electrical contractor
- one member - licensed plumbing contractor
- two members - who by reason of education, experience and knowledge are deemed competent to sit in judgment of matters concerning the Florida Building Code and Florida Fire Prevention Code
- three members - consumer representatives who are not, and never have been a member or practitioner of a profession regulated by the board or a member of any closely related profession

b) Each member of the Board shall reside in the City; or shall own property in the City; or shall own a business located within the City, unless the special requirements for membership warrant an exception. The Board shall, to the greatest extent possible, be composed of members with expertise in building construction and fire safety standards.

c) Members should have reputations for integrity and community service, as well as have demonstrated an interest in the type of activity pertaining to the purpose of the Board. Members should also be representative of the community-at-large and reflect the racial, ethnic and cultural makeup of the community.

d) Financial Disclosure Forms are required by State law.

e) The City Commission makes appointments from submitted applications.
f) No person shall serve on more than one Board simultaneously unless special board membership requirements, pertaining to special qualifications of members, warrant an exception.

j) Board members shall be appointed for a three year term. Terms of service shall be staggered. No person shall serve more than two full consecutive terms on any one Board. Members shall continue to serve until a replacement has been appointed. After a one year period of non-membership, a person shall become eligible for reappointment to a Board on which that person previously served.

h) Board members shall automatically be removed from membership for failure to attend three successive meetings, excluding workshop meetings, or at such time that the member's absences exceed 25% of all scheduled meetings (including workshop meetings), in a given year if the absence has not been approved by the Board, in advance, for good cause shown. Members failing to attend a meeting during at least 75% of the time the meeting is in session shall be considered not to have attended the meeting.

i) The Board consists of thirteen members.

j) The Board typically meets on the day of its choice once every quarter in the Conference Room 112, City Hall. Special meetings are called as necessary.

**Number of Members:**

Thirteen

**Meetings:**

The Board typically meets on the day of its choice once every quarter in Room 112. Special Meetings are called as necessary.

**Contact Person:**

Larry Murphy
Building Department
Phone number: 954-4156 Ext. 4441
BOARD OF RULES AND APPEALS MEMBER LIST

Contact: Larry Murphy, Phone Number: 954-4156 Ext. 4441

Appointed To Unexpired Term

**Seat No.**

**BB1**

Curtis Ross  
2027 Upton Avenue  
Sarasota, FL 34232  
Phone Number: (H)941-685-0279/(B)941-954-0681  
Seat Req: Licensed Engineer  
*Original Appointment: 03/21/2016  
First Reappointment: 07/16/2018  
Expiration Date: 6/00/2021

**BB2**

Dale Lewis  
2727 Webber Street  
Sarasota, FL 34239  
Phone Number: 941-780-1285  
Seat Req: Person with education or experience to sit in judgment concerning the FL. Building Code & FL. Fire Prevention Code  
Original Appointment: 07/16/2018  
Expiration Date: 06/30/2021

**BB3**

Ryan Dalton  
1116 Ruisdael Circle  
Nokomis, FL 34275  
Phone Number: 941-350-1001  
Seat Req: Licensed Fire Alarm Contractor  
Original Appointment: 7/16/2018  
Expiration Date: 06/30/2021

**BB4**

Michael Walker  
1732 Loma Linda St  
Sarasota, FL 34239  
Phone Number: (H) 365-3350/(B) 365-3301  
Seat Req: Licensed General or Building contractor  
*Original Appointment: 6/2/2014  
First Reappointment: 02/20/2018  
Expiration Date: 12/00/2019

**BB5**

VACANT (Ward L. Luther, III not eligible for re-appointment)  
226 Golden Gate Pt #72  
Sarasota, FL 34236  
Phone Number: (H) 955-8266/(B) 377-3720  
Seat Req: Licensed Fire Sprinkler contractor  
Original Appointment: 11/01/2010  
First Reappointment: 01/21/2014  
Expiration Date: 12/00/2016
<table>
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<tr>
<th>Board</th>
<th>Name</th>
<th>Address</th>
<th>Phone Number</th>
<th>Seat Req</th>
<th>Original Appointment</th>
<th>Expiration Date</th>
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<tbody>
<tr>
<td>BB6</td>
<td>William Craig</td>
<td>2327 Arlington St, Sarasota, FL 34239</td>
<td>803-673-4842/941-917-0883</td>
<td>Licensed Architect</td>
<td>7/16/2018</td>
<td>06/30/2021</td>
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<tr>
<td>BB7</td>
<td>VACANT</td>
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<tr>
<td>BB8</td>
<td>David Parrish</td>
<td>536 70th Street, Holmes Beach, FL 34217</td>
<td>(H) (941) 725-4010/(B) (941) 756-5465</td>
<td>Licensed Mechanical Contractor</td>
<td>06/06/2016</td>
<td>06/00/2019</td>
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<tr>
<td>BB9</td>
<td>James Douglas Tille</td>
<td>8325 249th Street E, Myakka City, FL 34251</td>
<td>(H) 322-0988/(B) 377-4010</td>
<td>Licensed Plumbing Contractor</td>
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<tr>
<td>BB10</td>
<td>Gregory Wall</td>
<td>1515 Field Rd, Sarasota, FL 34231</td>
<td>(H) 953-1299/(B) 232-9138</td>
<td>Person with education or experience to sit in judgment concerning the FL. Building Code &amp; FL. Fire Prevention Code</td>
<td>12/03/2018</td>
<td>12/00/2019</td>
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</table>
BB11 Justin Bogli
2636 Martin Street
Sarasota, FL 34237
Phone Number: 941-416-4185
Seat Req: consumer representative
Original Appointment: 09/15/2014
First Reappointment: 07/17/2017
Expiration Date: 12/00/2019

BB12 VACANT (Ellen Berman not eligible for re-appointment)
PO Box 49045
Sarasota, FL 34230
Phone Number: (H) 202-468-8440
Seat Req: consumer representative
Original Appointment: 11/01/2010
First Reappointment: 11/18/2013
Expiration Date: 12/00/2016

BB13 VACANT (due to the passing of Ms. Charlotte Ryan)
Address
Sarasota, FL 34236
Phone Number:
Seat Req: consumer representative
Original Appointment: 11/01/2010
First Reappointment: 11/18/2013
Expiration Date: 12/00/2016
# Advisory Board General Application

Please fill in all areas completely. Please type or print clearly.

## Applicant Information

<table>
<thead>
<tr>
<th>Full Name:</th>
<th>PARRISH David</th>
<th>M</th>
<th>Date: 4-10-19</th>
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<table>
<thead>
<tr>
<th>Home Address:</th>
<th>P.O. Box 14937</th>
</tr>
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<tbody>
<tr>
<td>Street Address</td>
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</tr>
<tr>
<td>City</td>
<td>BRADENTON</td>
</tr>
<tr>
<td>State</td>
<td>FL</td>
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<tr>
<td>ZIP Code</td>
<td>34280</td>
</tr>
</tbody>
</table>

| Phone: | 941-725-4010 |
| Email: | David.Parrish@UnitedElectric.biz |

## Board Name applying for: RULES AND APPEALS

Current member seeking re-appointment? YES NO

## Position applied for: ELECTRICAL CONTRACTOR

City Resident: YES NO

Are you currently serving on a city board? YES NO

Board Name: RULES AND APPEALS

Do you own property within the city? YES NO

Address:

Have you ever been convicted or pled no contest to a felony or misdemeanor offense? YES NO

If yes, explain:

## Education & Experience

- 2 years of college - State College of Florida
- Master Electrical Contractor from DBPR
- Certified in Air Conditioning and Refrigeration from Manatee Tech. Inst.
- Certified Network Installer from Leviton

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Civic Organizations & Involvement

Anna Maria Historical Society - Member and I serve as needed

Additional Information

Why do you desire to serve on the above board (Please list special qualifications):

To use my skill sets to give back to the community

Signature

I understand that if appointed, I will serve on the above board without compensation and at the pleasure of the City Commission.

I hereby acknowledge that if appointed I will be assigned a city provided e-mail account. I understand and accept that, in accordance with City policy as stated in Resolution No. 10R-2187, all e-mail correspondence related to the business of the Advisory Board to which I am appointed must be conducted on a city issued e-mail account.

Signature: [Signature]

Date: 4/10/19

Please note:
Membership on the following boards require that an Annual Financial Disclosure Form be filed on or before July 1st of each year with the Supervisor of Elections in the county of residence: Board of Adjustment, Building Board of Rules & Appeals, Planning Board/Local Planning Agency, General Employees Pension Board of Trustees, Firefighters Pension Board of Trustees, and Police Officers Pension Board of Trustees.

Applicants for board appointments are reminded of the provisions of the Florida Statutes applicable to conflicts of interest. All board applications are retained for one (1) year after the date of application. A new application will be required at that time for applications to remain active. It is the applicant's responsibility to assure applications remain active. Attendance is important and board members are automatically removed from the Board should their absences exceed 25% of all scheduled meetings, including workshops, in a given year unless the Board, by majority vote plus one (1) waives an absence.

Please direct any questions relative to Financial Disclosure and Conflict of Interest to the City Auditor and Clerk, telephone number (941) 954-4160.

Send completed applications to:

The Office of the City Auditor and Clerk
City of Sarasota
PO Box 1058
Sarasota, FL 34230

Page 7 of 8
April 11, 2019

Mr. David Parrish  
PO Box 14834  
Bradenton, FL 34280

Subject: Application for Board of Rules & Appeals

Dear Mr. Parrish:

Thank you for your application for re-appointment to the Board of Rules & Appeals. As you know, appointments to City Advisory Boards are made by the City Commission. Some City Commissioners have expressed an interest in meeting with applicants for Advisory Boards. If you would like to meet with Commissioners prior to selection of an applicant for the Board, please call the City Commission Office at (941) 954-4115 to schedule an appointment. The Commission liaison may also contact you directly to schedule an appointment.

Appointments for the Board of Rules & Appeals will be placed on a future City Commission agenda, and you will be notified if you are re-appointed by the City Commission. Should you not be chosen, your application will remain active for a period of one year. If another position becomes available on the Board of Rules & Appeals, you will be contacted to determine your continued interest for further consideration by the City Commission.

City Advisory Boards are an integral part of citizen participation in local government and an important asset to the City. Your interest in serving on a City Advisory Board is greatly appreciated. Should you need additional information or if I may be of assistance, please feel free to contact me at (941) 954-4169.

Sincerely,

Shayla Griggs  
Interim City Auditor and Clerk

c: City Commission (with attachment)  
   City Manager (with attachment)  
   City Attorney (with attachment)  
   Department Director (with attachment)  
   Commission Liaison (with attachment)  
   File