**AGENDA REQUEST**

<table>
<thead>
<tr>
<th>AGENDA HEADING:</th>
<th>COMMISSION MEETING DATE:</th>
<th>AGENDA ITEM NO:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board Appointments</td>
<td>June 17, 2019</td>
<td>V.2.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BY</th>
<th>CITY AUDITOR AND CLERK</th>
<th>INTERIM CITY AUDITOR AND CLERK</th>
</tr>
</thead>
<tbody>
<tr>
<td>CITY AUDITOR AND CLERK</td>
<td>SHAYLA GRIGGS</td>
<td>INTERIM CITY AUDITOR AND CLERK</td>
</tr>
</tbody>
</table>

**SUBJECT:**
Appointment Re: Commission representation on Boards and Committees

**COMMISSION PRIORITIES:**
Business Requirement

**EXPLANATION:**
The Commission has representation on the Board of Directors of the Economic Development Corporation, The Bay Conservancy Board of Directors, The Council of Governments, the 12th Circuit Juvenile Justice Circuit Advisory Board, the Manasota League of Cities, The Sarasota Bay Estuary Program Policy Board, the Sarasota County Coastal Advisory Committee, the Sarasota County Community Action Agency Board, the Sarasota/Manatee Metropolitan Planning Organization (MPO) and the Public Transportation Task Force, the Southwest Florida Regional Planning Council, the Suncoast Partnership to End Homelessness, and the Tourist Development Council.

**ADMINISTRATION'S RECOMMENDATION:**
At the discretion of the City Commission.

**APPROVAL SUMMARY:**

<table>
<thead>
<tr>
<th>Approval</th>
<th>Required</th>
<th>Date Completed</th>
<th>Completed By</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>CITY AUDITOR AND CLERK APPROVAL</td>
<td>Y</td>
<td>06/06/2019</td>
<td>SHAYLA GRIGGS</td>
<td>APPROVED</td>
</tr>
</tbody>
</table>
AGENDA REQUEST

ADDITIONAL EXPLANATION:

ADDITIONAL ADMIN RECOMMENDATION:

FUNDING SOURCE:  

AMOUNT:

HOUSING IMPACT (Per House):

NEW CONSTRUCTION:  

$ 0

REHABILITATION:  

$ 0

SUPPORT DEPARTMENTS:

City Auditor and Clerk - Shayla Griggs

AGENDA DISPOSITION

COMMISSION ACTION:

Final Action Motion:  

Motion By:  

Second By:  

Vote:  

2
Inter Office Memorandum

To: Mayor Liz Alpert
Vice Mayor Jen Ahearn-Koch
Commissioner Hagen Brody
Commissioner Shelli Freeland Eddie
Commissioner Willie Charles Shaw

From: Shayla Griggs
Interim City Auditor and Clerk

Subject: Commission Representation on Boards and Committees - REVISED

Date: June 6, 2019

The following is a list of all boards and committees on which Commissioners serve and includes: 1) the expiration date of the term, if any; 2) if the board or committee allows an alternate; and 3) the date the Commissioner serving was originally appointed. This reflects appointments made in August 2018 and these appointments will be placed on the June 17, 2019 Regular City Commission meeting agenda for your consideration.

**BOARD OF DIRECTORS OF THE ECONOMIC DEVELOPMENT CORPORATION:**

Mayor Alpert is the City’s representative and Vice Mayor Ahearn-Koch serves as the alternate. Mayor Alpert was appointed on June 15, 2015 and re-appointed in 2016, 2017 and 2018. Vice Mayor Ahearn-Koch was appointed as the alternate on June 19, 2017 and re-appointed as alternate in 2018. The Economic Development Corporation seat has a term of three (3) years. The Board of Directors of the Economic Development Corporation meets every other month on the third Thursday from 8:00 a.m. to 10:00 a.m.

**BAY PARK CONSERVANCY BOARD OF DIRECTORS:**

The Bay Park Conservancy Agreement stipulates that the Board of Directors shall include two non-voting ex-officio directors who shall be appointed by the City of Sarasota, with one director appointed by majority vote of the City Commission. It is administration’s understanding that the ex-officio director appointed by the City Commission is intended to be either the Mayor or a member of the City Commission.

**COUNCIL OF GOVERNMENTS:**

The Mayor with the Vice Mayor serving as the alternate and the City Manager are the City’s representatives. The Council of Governments meets on the second Thursday of each month at 11:30 a.m.

**JUVENILE JUSTICE COUNCIL OF THE DEPARTMENT OF JUSTICE**

**JUVENILE JUSTICE CIRCUIT ADVISORY BOARD:**

The Juvenile Justice Council no longer meets in Sarasota and has been transitioned to the 12th Circuit Juvenile Justice Circuit Advisory Board. The Juvenile Justice Circuit Advisory Board does not have a specific seat for fulfillment by a City Commissioner, however interested Commissioners may attend. The upcoming schedule is as follows: July 15, 2019 at 12:30 pm, William L. Little Health and Human Services Building, 2nd Floor Room 226, 2200 Ringling Blvd and October 14, 2019 at 1:30 pm, William L. Little Health and Human Services Building, 2nd Floor Room 226, 2200 Ringling Blvd.
MANASOTA LEAGUE OF CITIES (MSLC):

Commissioner Shaw is the City's representative and was originally appointed as the alternate on June 6, 2011, appointed as the representative on December 1, 2014 and re-appointed in 2016, 2017 and 2018. Commissioner Freeland Eddie serves as the alternate and was appointed on June 19, 2017 and re-appointed as alternate in 2018. The seats on the ManaSota League of Cities have no expiration date. The ManaSota League of Cities meets on the second Thursday every other month beginning in January at 9:30 a.m.

SARASOTA BAY ESTUARY PROGRAM POLICY BOARD:

Vice Mayor Ahearn-Koch is the City's representative and Commissioner Brody serves as the alternate. Vice Mayor Ahearn-Koch was appointed as the City's representative on June 19, 2017 and re-appointed in 2018. Commissioner Brody was appointed as the alternate on June 19, 2017 and re-appointed as alternate in 2018. The terms on the Sarasota Bay Estuary Program Policy Board have no expiration date. Meeting schedules are set at the beginning of the fiscal year in October. Upcoming Meetings are scheduled for September 27, 2019 at 1:00 p.m.

SARASOTA COUNTY COASTAL ADVISORY COMMITTEE:

Vice Mayor Ahearn-Koch serves as the City's representative and serves in an ex-officio capacity. She was appointed on June 19, 2017 and re-appointed in 2018. Mayor Alpert serves as the alternate and was appointed on June 19, 2017 and re-appointed in 2018. In addition, City Engineer Alex Davis Shaw serves as the technical member. The City's ex-officio seat on the Sarasota County Coastal Advisory Committee has no term. This Board meets bimonthly, on the fourth Wednesday beginning at 3:00 p.m.

SARASOTA COUNTY COMMUNITY ACTION AGENCY BOARD:

Commissioner Shaw serves as the City's representative and was originally appointed on June 6, 2011, and re-appointed in 2014, 2016, 2017 and 2018. Commissioner Freeland Eddie is the alternate and was appointed on June 19, 2017 and re-appointed as alternate in 2018. The Sarasota County Community Action Agency Board is generally scheduled to meet Quarterly on the second Thursday of February, May, August and November at 4:30 p.m. The Community Action Agency Board seats have a term of three (3) years. The term of the City's seat expires in October 2020.

PLEASE NOTE - This appointment is not necessarily an elected official, but may be either a public official or appointed representative.

SARASOTA/MANATEE METROPOLITAN PLANNING ORGANIZATION (MPO) AND PUBLIC TRANSPORTATION TASK FORCE:

The City has two seats on the MPO. Commissioner Shaw and Mayor Alpert serve as the City's representatives. Commissioner Shaw was appointed on December 1, 2014 and re-appointed in 2016, 2017 and 2018. Mayor Alpert was appointed as the alternate on June 20, 2016 and as a representative on June 19, 2017 and re-appointed in 2018. Commissioner Freeland Eddie serves as the alternate and was appointed on June 19, 2017 and re-appointed as alternate in 2018. The terms on the MPO have no expiration date. The MPO generally meets on the fourth Monday of each month at 9:30 a.m. for the regular meeting and quarterly at 8:15 a.m. for the Public Transportation Task Force. Mayor Alpert also serves as the representative to the Public Transportation Task Force and was appointed on June 19, 2017 and re-appointed in 2018. Vice Mayor Ahearn-Koch serves as the alternate to the Public Transportation Task Force and was appointed on June 19, 2017 and re-appointed in 2018.
SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL:
Commissioner Shaw serves as the City's representative and was appointed on July 16, 2012 and re-appointed in 2014, 2016, 2017 and 2018. Commissioner Freeland Eddie is the alternate and was appointed on June 19, 2017 and re-appointed as alternate in 2018. The Southwest Florida Regional Planning Council meets on the third Thursday of each month at 9:00 a.m. in Fort Myers.

SUNCOAST PARTNERSHIP TO END HOMELESSNESS:
The Suncoast Partnership to End Homeless does not have a specific seat for fulfillment by a City Commissioner, however the Board of Directors meet generally the last Friday every other month at 8:45 a.m. and the Continuum of Care meetings occur every other month at 9:00 a.m. These are public meetings that Commissioners with interest may attend. Currently Commissioner Freeland Eddie is the City's representative to attend and was appointed on June 15, 2015 and re-appointed in 2016, 2017 and 2018. Commissioner Brody serves as the alternate and was appointed on June 19, 2017 and re-appointed in 2018.

TOURIST DEVELOPMENT COUNCIL (TDC):
Commissioner Freeland Eddie is the City's representative and was appointed as the representative on June 19, 2017 and re-appointed in 2018. Vice Mayor Ahearn-Koch serves as the alternate and was appointed on June 19, 2017 and re-appointed as alternate in 2018. The Tourist Development Council seats have a term of four (4) years. The term of the City's seat expires in December 2022. The Tourist Development Council meets every month on the third Thursday at 4:00 p.m.

CITY ADVISORY BOARDS:
The City Commission unanimously agreed in 2011 that they would not serve as liaison to any particular City Advisory Board, with the exception of the Sarasota Housing Authority Board, which Commissioner Shaw serves as liaison and Commissioner Freeland Eddie serves as alternate.

If you have any questions or require additional information, please feel free to call me at (941) 954-4169.

Shayla Griggs
Interim City Auditor and Clerk

c: Thomas Barwin, City Manager
   Robert M. Fournier, City Attorney
   File
# Commission Representation on Boards and Committees – Appointments made August 2018

<table>
<thead>
<tr>
<th>Name</th>
<th>Representative</th>
<th>Alternate</th>
<th>Meeting Date &amp; Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board of Directors of the Economic Development Corporation</td>
<td>Mayor Alpert</td>
<td>Vice Mayor Ahearn-Koch</td>
<td>Third Thursday every other month 8:00 a.m. to 10:00 a.m.</td>
</tr>
<tr>
<td>Bay Park Conservancy Board of Directors</td>
<td>Mayor</td>
<td>Vice Mayor University</td>
<td>Second Thursday at 11:30 a.m.</td>
</tr>
<tr>
<td>Council of Governments</td>
<td>Mayor City Manager</td>
<td>Commissioner</td>
<td>The Advisory Board has upcoming meetings on July 15, 2019 at 12:30 pm and October 14, 2019 at 1:30 pm</td>
</tr>
<tr>
<td>Juvenile Justice Circuit Advisory Board</td>
<td>Commissioner Brody</td>
<td>Commissioner Brody</td>
<td>Second Thursday every other month (beginning in January of each year) at 9:30 a.m.</td>
</tr>
<tr>
<td>ManaSota League of Cities</td>
<td>Commissioner Shaw</td>
<td>Commissioner Brody</td>
<td>Upcoming meetings: September 27, 2019 at 1:00 p.m. Schedule set in October of each year</td>
</tr>
<tr>
<td>Sarasota Bay National Estuary Policy Committee</td>
<td>Vice Mayor Ahearn-Koch</td>
<td>Commissioner Brody</td>
<td>Quarterly on the second Thursday of February, May, August &amp; November at 4:30 p.m.</td>
</tr>
<tr>
<td>Sarasota County Coastal Advisory Committee</td>
<td>Vice Mayor Ahearn-Koch</td>
<td>Mayor Alpert</td>
<td>Bimonthly — Fourth Wednesday beginning at 3:00 p.m.</td>
</tr>
<tr>
<td>Sarasota County Community Action Agency Board</td>
<td>Commissioner Shaw</td>
<td>Commissioner Brody</td>
<td>Quarterly on the second Thursday of February, May, August &amp; November at 4:30 p.m.</td>
</tr>
<tr>
<td>Sarasota/Manatee Metropolitan Planning Organization</td>
<td>Commissioner Shaw</td>
<td>Commissioner Freeland Eddie</td>
<td>Fourth Monday of each month at 9:30 am (recess in February, May, July, August &amp; November)</td>
</tr>
<tr>
<td>Public Transportation Task Force of the Saratosa/Manatee Metropolitan Planning Organization</td>
<td>Mayor Alpert</td>
<td>Vice Mayor Ahearn-Koch</td>
<td>Meets Quarterly on the fourth Monday of month at 8:15 am (prior to MPO Board Mtg)</td>
</tr>
<tr>
<td>SW Florida Regional Planning Council (Appointed 7/16/12)</td>
<td>Commissioner Shaw</td>
<td>Commissioner Freeland Eddie</td>
<td>Third Thursday of each month at 9:00 am in Fort Myers</td>
</tr>
<tr>
<td>Suncoast Partnership to End Homelessness</td>
<td>Commissioner Freeland Eddie</td>
<td>Commissioner Brody</td>
<td>Board of Directors generally meet the last Friday of every other month at 8:45 am, Continuum of Care meet every other month at 9:00 am</td>
</tr>
<tr>
<td>Tourist Development Council (TDC)</td>
<td>Commissioner Freeland Eddie</td>
<td>Vice Mayor Ahearn-Koch</td>
<td>Third Thursday of each month at 4:00 p.m.</td>
</tr>
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## Commission Liaisons to Boards – 2018

<table>
<thead>
<tr>
<th>Name</th>
<th>Liaison</th>
<th>Alternate</th>
<th>Meeting Date &amp; Time</th>
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</thead>
<tbody>
<tr>
<td>Sarasota Housing Authority</td>
<td>Commissioner Shaw</td>
<td>Commissioner Freeland Eddie</td>
<td>Fourth Wednesday of each month 4:45 pm</td>
</tr>
</tbody>
</table>
APPENDIX B – CONTACT INFORMATION

**Economic Development Corp. of Sarasota County**
Mr. James Rossio, Operations Manager
Economic Development Corporation of Sarasota County
1680 Fruitville Rd, Suite 402
Sarasota, FL 34236
(941) 309-1200
http://www.edcsarasotacounty.com/

**Bay Park Conservancy Board of Directors**
Mr. Bill Waddill, Chief Implementation Officer
The Bay Park Conservancy
655 N. Tamiami Trail
Sarasota, FL 34236
(941) 203-5316
https://www.bayparkconservancy.org/

**Council of Governments**
Mr. Jonathan R Lewis, County Administrator
Sarasota County Government
Administration Building
1660 Ringling Boulevard
Sarasota, Florida 34236
(941) 861-5000
www.scgov.net

The Mayor with the Vice Mayor serving as the alternate and the City Manager are the City's representatives

**12th Circuit Juvenile Justice Circuit Advisory Board**
Sandra Ferguson
Delinquency Prevention Specialist
2295 Victoria Ave, Suite 195
Ft. Myers, FL 33901
Sandra.Ferguson@djj.state.fl.us
(239) 338-2650
(239) 338-2663
http://www.djj.state.fl.us/partners/circuit-advisory-boards
Manasota League of Cities
ManaSota League of Cities
c/o Trish Granger, Town Clerk
Town of Longboat Key
501 Bay Isles Rd
Longboat Key, FL 34228
(941) 316-1999 ext. 1310
http://www.floridaleagueofcities.com/about-group/local-regional-leagues

Sarasota Bay National Estuary Program Policy Board
Mr. Mark Alderson, Executive Director
Sarasota Bay National Estuary Program
111 South Orange Avenue, Suite 200W
Sarasota, Florida  34236
941-955-8085
http://sarasotabay.org/

Sarasota County Coastal Advisory Committee
Mr. Jonathan R Lewis, County Administrator
Sarasota County Government
Administration Building
1660 Ringling Boulevard
Sarasota, Florida  34236
(941) 861-5000
Staff contact: Laird Wreford – lwreford@scgov.net
https://www.scgov.net/AdvisoryBoards/Pages/BoardCouncilList.aspx

Sarasota County Community Action Agency Board
Mr. Jonathan R Lewis, County Administrator
Sarasota County Government
Administration Building
1660 Ringling Boulevard
Sarasota, Florida  34236
(941) 861-5000
Staff contact: Nancy DeLoach – ndeloach@scgov.net
https://www.scgov.net/AdvisoryBoards/Pages/BoardCouncilList.aspx
Sarasota/Manatee Metropolitan Planning Organization (MPO) and Public Transportation Task Force:
Mr. David L Hutchinson, Executive Director
Sarasota/Manatee MPO
7632 15th Street East
Sarasota, FL  34243-3248
(941) 359-5772
http://www.mympo.org/mpo-board-committees-staff

Southwest Florida Regional Planning Council:
Ms. Margaret Wuerstle, Executive Director
Southwest Florida Regional Planning Council
1400 Colonial Blvd, Ste 1
Ft. Myers, FL 33907
(239) 938-1813
http://www.swfrpc.org/index.shtml

Suncoast Partnership to End Homelessness:
Mr. Ed DeMarco, CEO
Suncoast Partnership to End Homelessness
1750 17th Street, K-1
Sarasota, FL 34234
(941) 955-8987
http://suncoastpartnership.org/

Sarasota County Tourist Development Council (TDC):
Mr. Jonathan R Lewis, County Administrator
Sarasota County Government
Administration Building
1660 Ringling Boulevard
Sarasota, Florida  34236
(941) 861-5000
Staff Contact: Anna Madden – amadden@scgov.net
https://www.scgov.net/AdvisoryBoards/Pages/BoardCouncilList.aspx